

Putnam County Board of Tax Assessors – Minutes – June 13, 2023

Members Present: Shelby Storey, John Richter, Shona Bales, Virginia Daley, Evan Reese
Also Present: Paula Spivey, Chuck Anglin

The Putnam County Board of Tax Assessors held a regular business meeting on Tuesday, June 13, 2023, in the Tax Assessors office. Chairman Shelby Storey called the meeting to order at 3:00pm.

Minutes from the regular business meeting held on May 9, 2023 and the special-called meeting held on May 16, 2023 were reviewed by the board. In a motion made by Reese and seconded by Richter, both sets of minutes were unanimously approved by the board.

Chief Appraiser Anglin presented CUV and FLPA applications received in lieu of appeal to the board. In a motion made by Richter and seconded by Bales, the board unanimously approved the following eight (8) CUV applications:

054-047	065-035	074-053/074-055	093-002/093-020
095-001/095-001-001/095-002-001	095-029	106-065	111-003-006

In a motion made by Bales and seconded by Daley, the board then unanimously approved an FLPA application (parcels 096-016/096-017/096-035), along with the corresponding covenant.

Mr. Anglin submitted a homestead application for a 100% disabled veteran (parcel 086-013-051). In a motion made by Daley and seconded by Richter, the board approved homestead exemption retroactive to 2022. (Reese recused himself from voting due to a business relationship with the taxpayer.)

A homestead application which was previously denied (parcel 126-002-011) was presented for reconsideration based on the taxpayer's appeal of denial and submission of additional documentation. In a motion made by Richter and seconded by Reese, the board unanimously approved homestead exemption, thereby resolving this appeal.

Mr. Anglin advised the board of four (4) homestead applications which were approved previously, but are LLC/LP entities (096-026-002/096-026-003/110D-059/104-010-002). In a motion made by Bales and seconded by Reese, the board unanimously approved mailing letters to advise these taxpayers that homestead will remain for 2023, but new deeds must be filed by January 1, 2024 to take these properties out of LLC/LP status or add the taxpayer's names to the deeds.

Mr. Anglin presented a list of late-filed personal property returns for 2023. In a motion made by Daley and seconded by Bales, the board unanimously approved the values and the mailing of 45-day notices dated 6/13/2023 for eleven (11) personal property accounts (1-page list attached in minutes). A Freeport application received late was also submitted for Acct #66601. In a motion made by Bales and seconded by Richter, the board unanimously approved an exemption of 58.33% due to the late filing of this application.

The board began reviewing 2023 appeals. Mr. Anglin presented two (2) appraisals which were submitted with appeals on parcels 097-069 & E003-046. In a motion made by Richter and seconded by Reese, the board unanimously accepted both appraisals, thereby resolving these appeals. Copies of letters mailed to taxpayers attached in minutes.

An Appeal Waiver and Release on personal property Acct #69967 was submitted to the board. In a motion made by Daley and seconded by Bales, the board unanimously accepted this release, thereby resolving the appeal. Copy of form signed by all parties attached in minutes.

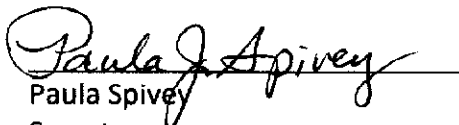
A list of new values/2nd notices was presented to the board for review. In a motion made by Richter and seconded by Bales, the board unanimously approved new values and mailing of 30-day notices dated 6/13/2023 for forty (40) personal property accounts. In a motion made by Reese and seconded by Daley, the board unanimously approved new values and mailing of 30-day notices on 6/14/2023 for forty-one (41) real property accounts (2-page list attached in minutes).

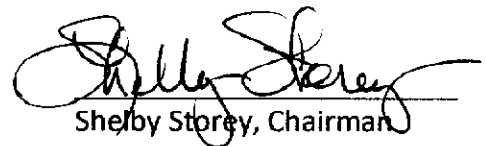
Mr. Anglin then presented each board member with a copy of the recently updated Board of Assessors Policy and Procedures for review. In a motion made by Bales and seconded by Richter, the board unanimously accepted the new Policy and Procedures as of this date. Copy in minutes (35 pages).

Mr. Anglin updated the board on the 2024 budget, which will be submitted at the end of June.

The board scheduled its next regular business meeting for Tuesday, July 11, 2023 at 3:00pm. There being no further business, meeting adjourned at 3:57pm in a motion made by Richter and seconded by Reese.

Submitted for approval:


Paula Spivey
Secretary


Shelby Storey, Chairman

Date Approved 7/11/2023