

MEETING NOTICE

A regular Eatonton Putnam Water & Sewer Authority meeting will be held on Wednesday, May 21, 2025, at 4:30 p.m. at the Eatonton-Putnam Water & Sewer Authority office located at 663 Godfrey Rd. Eatonton GA 31024.

1. Call to Order: Chairman Bill Sharp
2. Invocation – Mayor John Reid
3. Announcement of Sign-Ups for Public Comments & Agenda Items
4. Public Comments & Agenda Items
5. Approval of Agenda
6. Approval of Minutes
 - a. Approval of Minutes from April 16, 2025, scheduled meeting
7. Financial Report for the period ending April 2025
8. BOARD DISCUSSION / ACTION AGENDA ITEMS
 - a. Ralston Lift Station Rehabilitation – Discussion/Possible Action
 - b. Proposed Easements for Putnam County, Putnam County Board of Education and HPS Real Estate, LLC – Discussion/Possible Action and Acceptance
 - c. Acceptance Easement for 201 East Sumter Street - Discussion/Possible Acceptance
 - d. Discussion and consideration of the adoption of a schedule of rate, fee and charges related to the provision of water and wastewater services policy - Discussion/Possible Action
9. Report of Inframark LLC/ESG Operations regarding operations, management, and maintenance of utility and facilities.
10. Staff Reports
 - a. ARPA projects update
 - b. Report on progress and status of 2024 annual audit
11. Board Member Reports
12. Adjournment

The EPWSA Board reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the EPWSA Board, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda.

Eatonton-Putnam Water & Sewer Authority

May 21, 2025

Regular Meeting

4:30 p.m.

Present

Bill Sharp

John Reid

Mike Rowland

Judd Doster

Jay Gregory

Invocation

Invocation was given by Jay Gregory.

Announcements of Sign-Ups for Public Comments & Agenda Items

There were no sign-ups for Public Comments or Agenda Items.

Public Comments & Agenda Items

There were no public comments and no one spoke to an Agenda Item at this time.

Approval of Agenda

Motion by Judd Doster, seconded by Jay Gregory to approve the agenda for the May 21, 2025, meeting. All Approved.

Approval of Minutes

Motion by Mike Rowland, seconded by Judd Doster, to approve the minutes of the April 16, 2025, meeting. All Approved.

Financial Report for period ending April 2025

Neil Counts presented the monthly financial statement for the period ending April 2025. The reported financial summary is appended to these minutes and made a part hereof.

BOARD ACTION AGENDA ITEMS

- a. Ralston Life Station Rehabilitation – Discussion\Possible Action. Following an explanation of the work required to rehab the Ralson Lift Station by Brice Doolittle a motion was made by Judd Doster, seconded by Mike Rowland to approve the Rehabilitation of the Ralson Lift Station for an amount not to exceed \$8550.00. The motion passed unanimously.
- b. Proposed Easements for Putnam County, the Putnam County Board of Education and HPS Real Estate, LLC – Discussion\Possible Action and Acceptance. Brice Doolittle presented this item to the board. After a brief discussion to request Putnam County and the Board of Education to consider formalizing the easements permitted by each for certain water line improvements associated with the ARPA project a motion made by Judd Doster, seconded by Jay Gregory to submit the easement prepared on behalf of the Authority to the Putnam County Board of Education and Putnam County for consideration and formal approval. Motion passed with all members voting yes. The HPS Real Estate, LLC easement for the same water line improvement project was presented for acceptance by the Authority . A motion by Mike Rowland, seconded by Judd Doster to accept the easement as presented, to authorize execution by the Mr. Sharp on behalf of the Authority and that upon execution the easement be properly recorded with the Clerk of Superior Court for Putnam County. Motion passed unanimously. The executed easement for HPS Real Estate, LLC is appended to these minutes.
Consideration of the acceptance of an easement for 201 East Sumter Street – Discussion\Possible Acceptance Motion by Mike Rowland, seconded by Judd Doster, to approve the Easement for 201 East Sumter Street to authorize execution by the Mr. Sharp on behalf of the Authority and that upon execution the easement be properly recorded with the Clerk of Superior Court for Putnam County. Motion passed unanimously. The executed easement for 201 East Sumter Street is appended to these minutes.
- c. Discussion and consideration of the adoption of a schedule of the rates, fees and charges associated with the provision of water and wastewater services . Discussion\Possible Action. Following a presentation by Mr. Doolittle and Charlie Bridges and discussion a Motion was made by Judd Doster, seconded by Jay Gregory to adopt the resolution as presented a –'Schedule of Water and Sewer Rates' with a beginning effective date of July 1, 2025, authorize execution by Mr. Sharp on behalf of the Authority and that the resolution as adopted be appended to these minutes. The motion passed unanimously.

Report of Inframark LLC\ESG Operations regarding operations, management, and maintenance of utility and facilities.

Thomas Pruett gave the report of Inframark LLC\ESG Operations regarding operations, management, and maintenance of the utility and facilities. The report is appended to these minutes and made a part hereof.

Staff Reports- A general discussion was given about the two following items:

- a. ARPA projects update Charlie Bridges provided a report as the status of ongoing projects.
- b. Report on progress and status of 2024 annual audit. Neil Counts commented on the status of the audit and that all requests for information to date have been provided to the auditor.

Board Member Reports

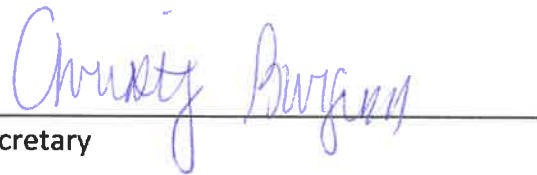
None at this time

Adjournment

Motion by Judd Doster, seconded by Mike Rowland, to adjourn the meeting at 5:30. All Approved.



Chairman



Secretary